QUILEUTE TRIBE
REQUEST FOR PROPOSALS (RFP)
PROFESSIONAL ENGINEERING SERVICES & PROJECT MANAGEMENT SUPPORT

Project: FS-2918/Sol Duc Hot Springs Fish Passage Designs
Location: Clallam County
Port Angeles, WA
Sections 33 and 34, Township 30 North, Range 10 West, W.M.

RFP No. 2026-2918SD-AOP
Date Issued: November 9, 2026
Quileute Natural Resources P.O. Box 187 • 401 Main Street, La Push, WA 98331

Critical Dates

Question Deadline	Dec 1, 2026
Proposal Submission Deadline	Dec 8, 2026 at 4 p.m. PT
Proposal Review & Scoring Tentative Award Selection (est.)	Dec 10, 2026
Contract Award (est.)	Dec 15, 2026
Project Initiation (est.)	Dec 21, 2026
Project Completion	June 30, 2027

Questions

All questions and other communications about this RFP must be made via email and directed to the Tribe's Deputy Director of Natural Resources, Brad Silet (bradford.silet@quileutetribe.com), CC'ing the Tribe's Purchasing Specialist (chris.sedgwick@quileutetribe.com), with the subject line "Sol Duc Fish Passage RFP Questions". The deadline for questions to be received in writing is December 1, 2026. Any direct communication regarding this RFP with other Quileute Natural Resources staff will result in disqualification.

Project Summary

Quileute Natural Resources (QNR) is soliciting proposals from qualified environmental engineering firms for engineering designs for replacements of up to five undersized culverts at road/stream crossings in Olympic National Park (ONP). The crossings are located on two unnamed tributaries to the upper Sol Duc River, colloquially named "Nelson Creek" and "Beaver Pond." Three crossings are on the Sol Duc Hot Springs Road, and two crossings are on FS-2918.

The selected engineering firm will conduct an alternatives analysis, provide conceptual designs, and, as budget permits, provide preliminary designs for road/stream crossings at the specified sites (see Project Location and Background below). The contracted design stage for each site will depend on available budget and engineering bid values. The project sponsor reserves the right to non-competitively negotiate a contract extension with the selected engineering firm to further advance the engineering designs at these sites if more funding becomes available and project sponsor is satisfied with the performance of the selected engineering firm.

The engineering firm will be responsible for conducting all necessary surveys and data collection needed to develop the requested design stage, with the exception of geotechnical investigations, which the project sponsor anticipates providing to the engineer at no cost by end of January 2027.

The designed crossings will facilitate unimpeded fish passage in accordance with Washington Department of Fish and Wildlife (WDFW) and National Marine Fisheries Service (NMFS) guidance; include channel regrading to eliminate water surface drops from existing channel incision; allow sufficient capacity for increased peak flows anticipated from climate change; allow for natural sediment, wood, and nutrient transport; and, where applicable, introduce appropriate fish-friendly grade control structures to maintain upstream wetland habitat.

This project will require coordination with QNR and our federal partners at ONP and the Western Federal Lands Division of the Federal Highway Administration (WFLHD). Engineering designs will be reviewed by both agencies and will be required to conform to Federal Highway Administration (FHWA) road standards.

Project Location & Background

This project involves three crossings on the Sol Duc Hot Springs Road (SDHS) and two crossings on FS-2918. Within the project area, both roads are owned and maintained by ONP and run largely parallel, only feet apart in places. SDHS is a two-lane, paved, major visitor corridor. FS-2918 is a single-lane, paved road used to access timber lands and dispersed recreation.

Table 1 – Barrier culvert names and locations

Culvert Name	WDFW ID	Road Name	Tributary Name	Cause of Barrier	Lat/Long
2918 Nelson	600827	FS-2918	Nelson Creek	>5' water surface drop	48.053878, -123.990867
Upper Nelson South	612162	SDHS	Nelson Creek	>5' water surface drop	48.054667, -123.989671
Upper Nelson North	612161	SDHS	Nelson Creek	>5' water surface drop	48.057478, -123.988884
Beaver Pond	600756	SDHS	Beaver Pond	Debris rack and excessive slope	48.051042, -123.984785
Lower Beaver Pond	600829	FS-2918	Beaver Pond	Debris rack and excessive slope	48.05075, -123.98474

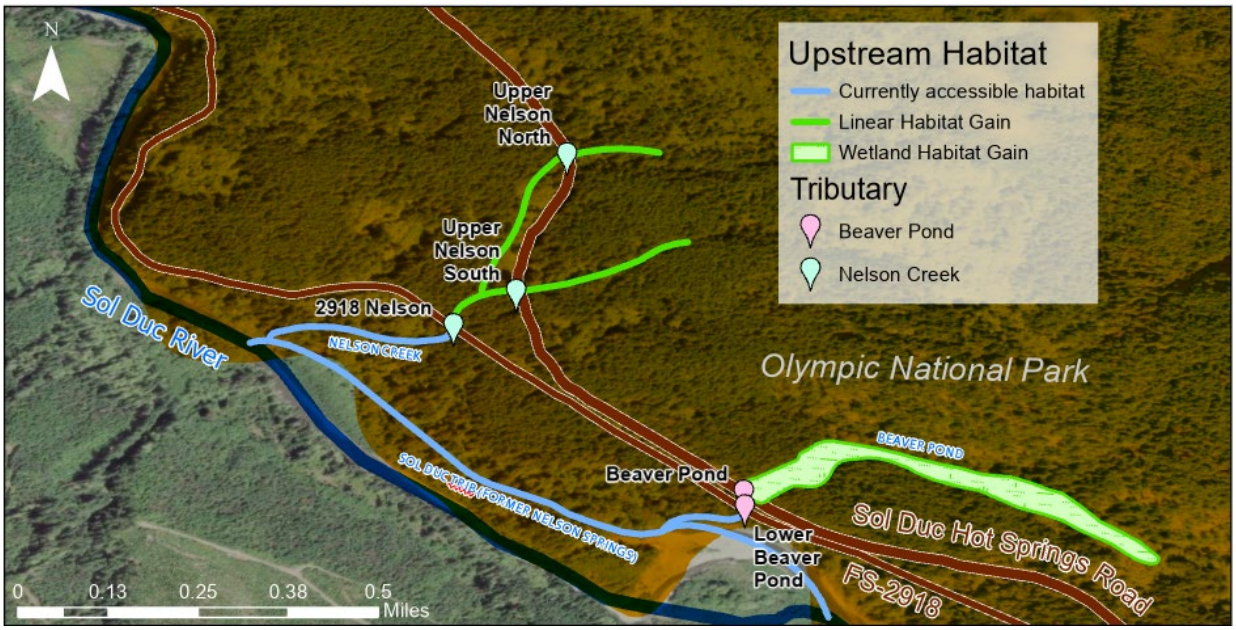


Fig. 1 – Map of culvert locations (See Appendix C for larger map with contextual insets)

Design Objectives

All replacement structures will be designed according to NMFS Guidelines for Salmonid Passage at Stream Crossings in Oregon, Washington, and Idaho (2008) and WDFW Stream Crossing Guidelines (2026). Each designed replacement should have equivalent passability characteristics for all native fish at all life stages as the surrounding channel. The designs produced from this project should be adequate to convey increased peak flows associated with climate change by including recommendations from WDFW's Water Crossing Design Guidelines and WDFW's Incorporating Climate Change into the Design of Water Crossing Structures

Report (2017). Finally, all designs will be required to conform to the FHWA design specifications listed in Appendix E.

Designs for all culverts should include channel regrading and other elements to address existing incision and prevent ongoing headcutting. Upstream and downstream disturbance limits will be determined in coordination with project partners (QNR, ONP, WFLHD) during the design process.

At the Beaver Pond culvert, SDHS impounds a large spring-fed wetland with ongoing beaver activity. Beaver dam-building around the Beaver Pond culverts introduces ongoing road maintenance issues. Successful replacement designs will help maintain the water surface elevation of the Beaver Pond wetland, promote harmonious beaver coexistence, and reduce the need for ongoing maintenance.

In addition to the project sponsors, representatives from ONP and WFLHD should be considered key stakeholders during the design process. The project sponsor will coordinate with ONP and WFLHD to ensure appropriate representatives are present during design review.

Scope of Work

Current funding for this scope of work expires June 30, 2027. All work under this contract must be completed prior to this date. An extension may only be granted if the project sponsor receives additional funding and notifies the selected engineering firm of an extension in writing.

Please prepare a cost estimate for each task. The contract will include Tasks 1-3 and may be expanded to include some or all of Task 4a-d based on funding availability, timing, and engineering bid values.

Task 1: Project Management

This task includes the work to plan and manage the project over the duration of the contract:

- **On-site meeting:** Assume one on-site kick-off meeting with QNR, ONP, WFLHD and other stakeholders as determined by QNR at the start of the project. Project goals, timelines, constraints, design review process, and other essential project expectations will be established between all partners at this meeting or during a proximate virtual meeting.
- **Timeline:** Develop timeline for the contracted tasks that ensures the June 30, 2027, deadline is met. Track timeline as designs progress and communicate any variances with project sponsors.
- **Virtual meetings:** Virtual 1-hr meeting once per two weeks with QNR, ONP, and WFLHD to discuss schedule, design progress and coordinate action items. The

Contractor will develop agendas, record meeting notes, and maintain a shared project file.

- **Coordination:** Periodic communication and coordination with QNR and partners will occur throughout the project to communicate progress, address questions, and keep the larger project team aware of project status.
- **Manage design team**: Management of the design team includes managing and tracking the scope, schedule, and budget and submitting invoices on a monthly basis to QNR.

Task 2: Site Surveys and Data Collection

Apart from geotechnical investigation, the engineering firm will be responsible for identifying and conducting all necessary surveys and data collection, including topographic surveys and utility locates, needed to develop the requested design stage. QNR expects to have standard penetration test results and soil sample classifications from 30' depth geotechnical borings at each site available for engineer's use by end of January 2027.

Task 3: Alternatives Analysis

The Alternatives Analysis Task includes the following sub-tasks for all five culvert sites:

- **Preliminary hydraulic analysis:** Hydraulic analysis of existing conditions and determination of applicable stream design criteria (stream simulation, bridge design, roughened channel, alternative design) and recommended crossing minimum hydraulic opening, freeboard, reconstructed channel slope, bed material gradation and preliminary scour considerations. The hydraulic analysis should analyze the sites within each creek jointly, considering how changes at one site will affect the hydraulics of the others
- **Alternatives Analysis:** Based on analysis of existing conditions and design objectives, propose two to three conceptual design alternatives that meet NMFS and WDFW crossing guidance.
- **Concept Plans and Technical Memo:** Preparation of graphic conceptual plans and a technical memo focused on the alternatives and their pros/cons, along with a rough order-of-magnitude (ROM) cost estimate for each alternative and present them at an alternatives analysis concept meeting.

Task 4: (Expanded Scope) 30% Designs

This Task will advance designs for the preferred alternative selected by stakeholders for the selected crossings from the alternatives developed in Task 3. The crossings included in the contracted scope of work will be some combination of 4a-d, determined based on timing, available funding, and bid values:

4a: 2918 Nelson
4b: Beaver Pond and Lower Beaver Pond (Due to their proximity to each other, it is anticipated that these designs must be advanced together)
4c: Upper Nelson North
4d: Upper Nelson South

This Task includes development of 30% designs and revision based on feedback. All materials should be prepared to WFHLD Design Specifications (Appendix E):

- **30% Plan Drawings:** Plans and design details will be developed regarding relevant structural elements. Typical plan sets will include the following sheets: Title Sheet, Project Control and Typical Section, Road Plan and Profile Sheet, and Structure General Layout. Draft designs will be shared for feedback, which will be incorporated into a final version of the designs.
- **30% Design Presentation and Design Review/Revision:** Preparation and presentation of a draft 30% design submittal stakeholder presentation of the preferred structure alternative. Input from partners during and after this meeting will be incorporated into the revised final 30% design drawings and report.
- **Construction Cost Estimates:** Refined from the alternatives analysis ROM costs.
- **Preliminary Design Report (PDR**): Preparation and submittal of a PDR summarizing early design information, stream characteristics (reference reach), alternative pros and cons, preferred alternative, and cost.

Submission of Proposals

Proposals are hereby being solicited for engineering and consultation services for the *FS-2918/Sol Duc Hot Springs Fish Passage Designs* project.

Instructions

Complete the RFP Proposal Form (Attachment A) and Bid Tabulation Table (Attachment B), attaching additional pages as necessary. An alternate format may be used, so long as equivalent information is provided. Please provide concise but complete answers. Proposals will be evaluated solely based on the information and materials provided in the response.

The successful Contractor must certify within their proposal that they are not suspended or debarred from participating in government contracts, subcontracts, loans, grants, or other assistance programs. By submitting a proposal, the Contractor certifies that they understand the regulations included in 2 CFR Section 200.214 and that their company is not currently suspended or debarred.

Submit all materials by 4pm PT on December 8, 2026. Proposals should be emailed (preferred), hand-delivered, or mailed to the following address:

Brad Silet
Deputy Director of Natural Resources
Physical Address: 401 Main St., La Push, WA 98350
Mailing Address: PO Box 187, La Push, WA 98350
Email: bradford.silet@quileutetribe.com
Email CC: chris.sedgwick@quileutetribe.com

Proposals submitted via email should be in PDF format. Proposals submitted in person or via physical mail should include three (3) copies and a digital copy via USB drive.

Proposals must be received prior to the bid closing at **4 pm PT on December 8, 2026,** to be considered. Late submissions will not be considered. It is the responsibility of the bidder to confirm receipt of submissions.

Evaluation Criteria

Proposals will be reviewed by a committee of Quileute Tribal government and Natural Resources staff. All responses will be evaluated using the following criteria:

Criteria	Description	Score
Fish Passage Qualifications & Experience	Experience of project team, including management and available resources, as well as experience with similar projects. Demonstrated experience in managing erosion and sediment control, hydraulic modeling and drainage, and surveying projects of similar scale. References speak positively and are from relevant projects.	20 points
Experience working with Federal Highway Administration	Demonstrated experience successfully completing projects according to FHWA standards, in partnership with FHWA or on federally managed public lands, including experience preparing construction contract documents in accordance with FHWA specifications.	10 points
Wetland retention and beaver coexistence	Demonstrated success incorporating beaver coexistence and maintaining upstream wetland elevations in fish passage designs	5 points

Adequacy and Merit of Approach	Proposal content and applicability of the approach for addressing and fulfilling the Scope of Services; proposal is clearly and concisely written and demonstrates a full understanding of the Project and its objectives. Firm has capacity to complete the requested tasks within the deadline.	30 points
Capacity and Cost-Effectiveness	Total price of all items combined and prices for individual items; cost relative to deliverables produced. Capacity of firm to complete deliverables in a timely manner.	30 points
Indian-Owned Business, Small Business, Minority-Owned Businesses, Women's Business Enterprises, Veteran-Owned Business and Labor Surplus Area Firm Preference	Businesses 51% or more owned, operated, and controlled by one or more Indians and/or Indian tribes meet the criteria for Indian-Owned Business. Preference will be given first to qualified Quileute-owned businesses and second to other Indian-owned businesses. Five points will be awarded to Indian-owned businesses. Two points will be awarded to other business types as defined in 2 CFR Section 200.321.	5 points
Total		**100**

Terms and Conditions

1. The Owner reserves the right to reject any and all proposals, and to waive minor irregularities in any proposal.
2. The Owner reserves the right to request clarification of information submitted, and to request additional information from any proposer.
3. The Owner shall not be responsible for any costs incurred by the firm in preparing, submitting or presenting its response to this RFP.
4. The Owner reserves the right to award any contract to the next most qualified contractor, if the successful contractor does not execute a contract within fifteen (15) calendar days after the award of the proposal.
5. Any proposal may be withdrawn up until the date and time set for opening of the proposals. Any proposal not so timely withdrawn shall constitute an irrecoverable offer, for a period of forty-five (45) days to sell to Owner the services described in the attached specifications, or until one or more of the proposals have been approved by Owner, whichever occurs first.
6. The contract resulting from acceptance of a proposal by Owner shall be in a form supplied or approved by Owner and shall reflect the specifications in this RFP. A copy of the contract is available for review upon request.
7. Contractors' proposals are confidential until the evaluation and selection process has been completed and the Owner has issued a notice of tentative award. Anything submitted in

response to the RFP that the Contractor considers a trade secret or confidential proprietary information, and Contractor wishes to protect from public disclosure, must be clearly labeled with the following: “This information constitutes a trade secret or confidential proprietary information.”

8. The Owner reserves the right to investigate the references and past performance of any Contractor with respect to its successful performance of similar services.
9. Upon entering into a contract, the selected Contractor will be subject to all applicable Tribal Employment Rights Ordinance (TERO) requirements. A copy of the Quileute TERO policy can be found here. For further information on the TERO requirements, contact the Quileute TERO Office at:

    Sean Black
    Quileute TERO Director
    Quileute TERO Office
    Phone: 360-374-4367
    Email: hr.director@quileutetribe.com

Appendices

Appendix A	RFP Response Form
Appendix B	Bid Tabulation Table
Appendix C	Watershed Location and Upstream Habitat Gains Map
Appendix D	Photo Compilation of Culverts
Appendix E	Federal Highway Lands Design Specifications