

SCOPE OF WORK/BUDGET

Quileute Marina Harbor Improvement Plan (CERB Planning Grant)

Description of Eligible Expenditures:

Consultant-led planning tasks to produce a comprehensive Harbor Improvement Plan for the Quileute Marina, including engineering assessment, conceptual alternatives, cost estimating, and an economic development and market analysis that supports future CERB-eligible construction investments.

Activity/Task	Description	Cost
Task 1: Project management and study initiation	Kickoff; detailed work plan; coordination; monthly progress summaries; QA/QC; draft/final briefings and presentations.	
Task 2: Data collection and existing information review	Compile prior assessments/as-builts; site reconnaissance; confirm key constraints and needs.	
Task 3: Existing conditions assessment (engineering)	Evaluate loading dock decking/crane, retention wall, breakwater, utilities, and related assets; document repair needs and risks.	
Task 4: Conceptual alternatives and preliminary layouts	Develop conceptual repair/improvement alternatives and preliminary exhibits for priority upgrades.	
Task 5: Order-of-magnitude cost estimates and phasing	Prepare cost estimates by alternative; develop phased implementation strategy for near-term repairs and longer-term expansion.	
Task 6: Permitting and regulatory constraints screening	Review likely permitting pathways and constraints (environmental, shoreline/aquatic, cultural resources, agency coordination).	
Task 7: Market and economic development analysis	Product/market analysis linked to economic development; identify targeted industries; evaluate diversification benefits.	
Task 8: Funding and finance strategy for implementation	Identify candidate funding sources and timeframes for	

Appendix C: Scope of Work/Budget

	capital implementation; include O&M considerations.	
Task 9: Stakeholder engagement and public involvement	Interviews/meetings with Tribal fishers, marina users, and partners; meeting summaries and incorporated priorities.	
Task 10: Draft and final Harbor Improvement Plan	Prepare draft plan; incorporate comments; deliver final plan including CERB minimum planning requirements and an implementation roadmap.	
	TOTAL	

Key Deliverables

- Kickoff agenda and detailed work plan (schedule + data request list).
- Existing conditions memo summarizing deficiencies and repair needs.
- Conceptual alternatives and preliminary layout exhibits.
- Order-of-magnitude cost estimates and phased implementation plan.
- Permitting/constraints screening summary (environmental and cultural resources).
- Market and economic development analysis + market strategy with action timeline.
- Funding/finance strategy identifying candidate programs and timeframes.
- Draft and Final Harbor Improvement Plan (PDF + editable file)