



# Quileute Tribal Council

• QUILEUTE INDIAN TRIBE •

P.O. Box 279 • La Push, WA • 98350-0279  
Phone: (360) 374-6163 • Fax: (360) 374-6311



## **REQUEST FOR QUALIFICATIONS (RFQ) – Architectural Firm for Renovation and Expansion Plans for the Quileute Health Center**

The Quileute Health Center (QHC) will be expanding its existing Tribal Health Clinic located at 560 Quileute Heights, La Push Washington 98350. The approximate budget for the project is \$5 million.

After QHC has reviewed submissions required by this RFQ, QHC will be inviting the most qualified and cost-effective offerors to respond to a Request for Proposals. More information about the Request for Proposals process will be provided to the selected offerors at that time.

The Design team will include a Construction Manager/General Contractor (“CM/GC”) at risk with a Guaranteed Maximum Price (“GMP”) with an AIA Contract Number A-133 using a Design Assist method. These services will be covered by the appropriate standard AIA contract such as B101, 102, 104, or B112.

The services to be provided include:

- Basic Services
- Cost Estimating
- Space Planning Phase
- Conceptual Plans Phase
- Schematic Design Phase
- Design Development Phase
- Final Working Drawings and Specifications
- Construction Administration
- Record Drawings
- Warranty Period
- Agency Submittals and Approvals

The foregoing should include a proposed conceptual master plan architectural design for the Tribal Health Clinic based on scope and scale as identified above; an estimated cost of the facility construction and a general breakout of those costs; and details of how the facility will comply with all applicable MRSC requirements. This list of Services is intended as a general guide and is not intended to be a complete list of all the work necessary to provide the requested Services. The successful proposer shall have a demonstrated knowledge and expertise to serve the unique needs of QHC. Experience working with tribes and tribal organizations and incorporating traditional Native American culture, beliefs and values in design is strongly preferred but not required.

## Responses

Responses shall be due no later than April 10, 2026 at 5 p.m. and must contain a statement that the Firm acknowledges all documents submitted pursuant to this request for qualifications process and project proposal will become a matter of public record. The Firm shall certify that all basic services will be provided by a Washington Licensed Architect.

### **Please send RFQ responses to:**

Jolene Winger, Health Director  
PO Box 189, La Push, WA 98350  
[qhc.director@quileutetribe.com](mailto:qhc.director@quileutetribe.com)  
360-374-4318

The response must also contain the following:

- The Firm's legal name, address, e-mail, telephone, and facsimile number. Indicate home office and local offices and identify specific location where work will be prepared.
- The principals of the firm and their experience and qualifications.
- The experience and qualifications of the staff to be assigned to the project.
- A description of the firm's prior experience, including any similar projects (in particular those funded by the Indian Health Service, the USDA, HUD ICDBG, or state agencies), size of community, location, total construction cost, and name of a local official knowledgeable regarding the firm's performance. This description should include any experience working with tribes and tribal organizations and incorporating traditional Native American culture, beliefs and values in design.
- Familiarity with the region in which the clinic is located (Clallam County in Western Washington State), or similarly rural regions.
- A description of the firm's current work activities and how these would be coordinated with the project, as well as the firm's anticipated availability during the term of the project, and
- The proposed work plan and schedule for activities to be performed.

## Evaluation of Responses

Responses will be evaluated according to the following factors:

- Qualifications and healthcare experience of the team, as indicated by prior successful completion of similar projects. 25 points
- Qualifications and experience of the key individuals who will be assigned to this project, as indicated by prior involvement in similar projects. 25 points
- Proposed approach to completion of the scope of work and understanding of the project and project issues. 20 points
- References and experience in working with a CM 15 points
- Experience working with Native American tribes or organizations and federally funded projects. 10 points
- Indian preference. 5 points

The selection of finalists to submit Proposals in response to QHC's RFP will be based on an evaluation of written responses to this Request for Qualifications. The invitation to submit a Proposal will be made to the most qualified offeror whose proposal is deemed most advantageous to QHC. Unsuccessful offerors will be notified in writing as soon as possible.

Questions and responses should be submitted to the Project Manager/Owner's Representative at:

Jolene Winger, Health Director  
PO Box 189, La Push, WA 98350  
[qhc.director@quileutetribe.com](mailto:qhc.director@quileutetribe.com)  
360-374-4318

All responses must be submitted no later than April 10, 2026 at 5 p.m.

This solicitation is being offered in accordance with federal statutes and regulations and applicable state statutes and regulations governing procurement of professional services. Accordingly, QHC reserves the right to negotiate an agreement based on fair and reasonable compensation for the scope of work and services proposed, as well as the right to reject any and all responses deemed unqualified, unsatisfactory or inappropriate.